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APPROVED MINUTES
COMMISSION REGULAR MEETING
November 21, 2023

The Port of Seattle Commission met in a regular meeting Tuesday, November 21, 2023. The meeting was held at the Seattle-Tacoma International Airport Conference Center located at: 17801 International Blvd, Seattle WA, Mezzanine Level, Seattle, Washington, and virtually on Microsoft Teams. Commissioners Cho, Calkins, Felleman, Hasegawa, and Mohamed were present.

1. CALL to ORDER

The meeting was convened at 10:34 a.m. by Commission President Cho.

2.

EXECUTIVE SESSION pursuant to RCW 42.30.110

The public meeting recessed into executive session to discuss one matter regarding litigation/or potential litigation/or legal risk, per RCW 42.30.110(1)(i) for approximately 30 minutes, with the intention of reconvening the public session at 12:00 p.m. Following the executive session, the public meeting reconvened at 12:01 p.m. Commission President Sam Cho led the flag salute.

3.

APPROVAL of the AGENDA

The agenda was approved as amended without objection, with Agenda Items 8f and 8g pulled from the Consent Agenda to be discussed separately.

In favor: Cho, Calkins, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

4.

SPECIAL ORDERS OF THE DAY

No Special Orders of the Day were presented.

5.

EXECUTIVE DIRECTOR'S REPORT

Deputy Executive Director Goon previewed items on the day's agenda and made general and meeting-related announcements.

6.

COMMITTEE REPORTS

There were no committee reports to present.

Digital recordings of the meeting proceedings and meeting materials are available online – www.portseattle.org.

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PUBLIC COMMENT

Public comment was received from the following individual(s):

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The following people spoke in support regarding a failed port sound insulation package and requested relief: Randy Boucher.

The following person spoke regarding security staff scheduling at the airport: Jimi Limric, ILWU Local 9 representative (written comments attached).

The following person spoke regarding port land stewardship asking for the port to extend the comment period on the proposal, and also spoke regarding failed port sound insulation packages asking for assistance to those people with failed packages: JC Harris city of Des Moines Councilmember.

[Clerk's Note: All written comments are combined and attached here as Exhibit A.]

8.

CONSENT AGENDA

[Clerk's Note: Items on the Consent Agenda are not individually discussed. Commissioners may remove items for separate discussion and vote when approving the agenda.]

8a.

Approval of Minutes of the Regular and Special Meetings of November 14, 2023.

8b.

Authorization for the Executive Director to Execute a Contract to Renew the Microsoft Enterprise Software License Agreement in an Amount Not-to-Exceed \$14,000,000 for a Term of Five Years.

Request document(s) included an agenda memorandum.

8c.

Authorization for the Executive Director to Proceed with the Portwide Physical Access Control System Upgrade Project; to Execute Contract(s) for Software, Equipment and Vendor Implementation Services; to Use Port Staff for Implementation; and to Execute a Contract for Up to Ten Years for Support and Maintenance Estimated at \$500,000, for a Total Requested Amount of \$2,000,000. (CIP #C801345)

Request document(s) included an agenda memorandum.

8d.

Authorization for Additional Costs for Services Provided by SeaTac Municipal Court and the Public Defender Approved in the Three-Year Interlocal Agreement Approved by the Commission on September 28, 2021.

Request document(s) included an agenda memorandum and previously adopted resolution.

8e.

Authorization for the Executive Director to Increase Funding for the Airfield Snow Equipment Replacement Project to Allow the Completion of Procuring Airfield Snow Equipment, in the Amount Requested of \$350,000 and a Total Estimated Project Cost of \$11,970,000. (CIP# C801227).

Request document(s) included an agenda memorandum.

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Commission Concurrence with the 2018 Port-SeaTac Interlocal Agreement Joint Advisory Committee's Recommendation to Continue and Complete the 2018

Agreement.

Request document(s) included an agenda memorandum, previously adopted resolution, letter, and summary.
8g 2.

Authorization for the Executive Director to Execute a Memorandum of Understanding with Maritime Blue, a Washington 501 C6 Nonprofit Organization, Surrounding Operation and Port of Seattle Participation in the Organization's Blue Wind Supply Chain Collaborative.

Request document(s) included an agenda memorandum, memorandum of understanding, procedures, and presentation.
8h.

Authorization for the Executive Director to Execute a Project-Specific Design Services Contract and to Complete Preliminary Work for the Parking Garage Rehabilitation Project at Seattle-Tacoma International Airport, in the Amount Requested of \$2,100,000, and a Total Estimated Project Cost of \$55,709,000. (CIP# C801307)

Request document(s) included an agenda memorandum and presentation.
8i.

Authorization for the Executive Director to Spend Environmental Remediation Funds for 2024 in the Amount of \$11,400,000 and to Approve a Five-Year Spending Plan for \$148,000,000 for the Environmental Remediation Liability Program for 2024-2028, of Which an Estimated Not-to-Exceed Amount of \$20,000,000 Will be Obligated During 2024 to be Spent in Future Years.

Request document(s) included an agenda memorandum, map 1, map 2, and map 3.
The motion for approval of consent agenda items 8a, 8b, 8c, 8d, 8e, 8h, and 8i carried by the following vote:
In favor: Cho, Calkins, Felleman, Hasegawa, and Mohamed (5)
Opposed: (0)
ITEMS REMOVED FROM THE CONSENT AGENDA
8f.

Commission Concurrence with the 2018 Port-SeaTac Interlocal Agreement Joint Advisory Committee's Recommendation to Continue and Complete the 2018 Agreement.

Request document(s) included an agenda memorandum, previously adopted resolution, letter, and summary.

1
2

Item 8f was pulled from the agenda and addressed separately.
Item 8g was pulled from the agenda and addressed separately.

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Presenter(s):
Clare Gallagher, Director, Capital Project Delivery and Strategic Initiatives, External Relations
Dave Kaplan, Local Government Relations Manager, External Relations
Clerk Hart read Item 8f into the record.
Deputy Executive Director Goon introduced the item and presenters.
Clare Gallagher, Director, Capital Project Delivery and Strategic Initiatives, provided a report noting

the provisions of the agreement.

Commissioner Felleman queried regarding the timeline of passing concurrence to continue the agreement.

Clare Gallagher advised that there were meeting calendaring delays.

Commissioner Felleman spoke to the special relationship the Port has with the city of Seatac and bringing it to public awareness.

The motion, made by Commissioner Felleman, carried by the following vote:

In favor: Cho, Calkins, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

8g.

Authorization for the Executive Director to Execute a Memorandum of Understanding with Maritime Blue, a Washington 501 C6 Nonprofit Organization, Surrounding Operation and Port of Seattle Participation in the Organization's Blue Wind Supply Chain Collaborative.

Request document(s) included an agenda memorandum, memorandum of understanding, procedures, and presentation.

Presenter(s):

Matt Szymanowicz, Senior Environmental Management Specialist, Maritime Environment and Sustainability

Dave McFadden, Managing Director, Economic Development Division

Clerk Hart read Item 8g into the record.

Deputy Executive Director Goon introduced the item and presenters.

Discussion ensued regarding:

- the memorandum of understanding detailing how the parties will collaborative work;
- siting vs. supply chain concepts regarding wind; and
- additional partner involvement in the collaborative.

The motion, made by Commissioner Calkins carried by the following vote:

In favor: Cho, Calkins, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

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10. NEW BUSINESS

10a. Adoption of Resolution No. 3814: A Resolution Adopting the Final Budget of the Port of Seattle for the Year 2024; Making, Determining, and Deciding the Amount of Taxes to Be Levied Upon the Current Assessment Roll; Providing Payment of Bond Redemptions and Interest, Cost of Future Capital Improvements and Acquisitions, and for Such General Purposes Allowed By Law Which the Port Deems Necessary; and Directing the King County Council As to the Specific Sums to Be Levied on All of the Assessed Properties of the Port of Seattle District in the Year 2024.

10b. Adoption of Resolution No. 3814: A Resolution Adopting the Final Budget of the Port of Seattle for the Year 2024; Making, Determining, and Deciding the Amount of Taxes to Be Levied Upon the Current Assessment Roll; Providing Payment of Bond Redemptions and Interest, Cost of Future Capital Improvements and Acquisitions, and for Such General Purposes Allowed By Law Which the Port Deems Necessary; and Directing the King County Council As to the Specific Sums to Be Levied on All of the Assessed Properties of the Port of Seattle District in the Year 2024.

Request document(s) included an agenda memorandum 1, agenda memorandum 2, draft resolution 1, draft resolution 2, and presentation.

Presenter(s):

Dan Thomas, Chief Financial Officer, Finance and Budget

Michael Tong, Director, Corporate Budget

Clerk Hart read Items 10a and 10b into the record.

Deputy Executive Director Goon introduced the item and presenters.

The presentation addressed:

- two additional items added to the budget since it's last presentation; and

• sustainability programs and how they are contained in operating budgets and are spread across programs.

Members of the Commission thanked the entire staff for their work in the budget process. The motion, made by Commissioner Mohamed, to adopt Resolution Nos. 3814 and 3815, carried by the following vote:

In favor: Cho, Calkins, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

10c. Introduction and Adoption of Resolution No. 3816: A Resolution Authorizing the Executive Director to Sell and Convey Port Personal Property in 2024 in Accordance with RCW 53.08.090 with a Value Not Greater than \$22,000 and Repealing Resolution No. 3808, Dealing with the Same Subject. [Clerk's Note: Consolidation of readings (adoption on the same day as introduction) for this resolution is requested by staff.]

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Request document(s) included an agenda memorandum and resolution.

Presenter(s):

Lisa Lam, Interim Director, Accounting and Financial Reporting

Clerk Hart read Item 10c into the record.

Deputy Executive Director Goon introduced the item and presenters.

Commission President Cho noted a request to consolidate the resolution readings on this item in concert with the Commission's Bylaws and Rules of Procedure. No objection to consolidation was noted and the resolution was considered for adoption on the same day it was introduced.

The presentation addressed:

- the request to adopt Resolution No. 3816, authorizing the Executive Director to sell and convey port personal property in 2024 in accordance with RCW 53.08.090 with a value not greater than \$22,000; and
- adjustment of the initial value of the statutory limit by the Washington State Department of Revenue based on the consumer price index available on December 1 of the current year from the prior year.

The motion, made by Commissioner Hasegawa, to adopt Resolution No. 3816 carried by the following vote:

In favor: Cho, Calkins, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

10d. Authorization for the Executive Director to Approve Additional Construction Funding to Replenish Project Contingencies for the Fisherman's Terminal Redevelopment Program – Maritime Innovation Center and Site Improvements, in the Amount Requested of \$4,017,495 and a Total Project Authorization of \$36,608,000. (CIP# C801084 and C801211)

Request document(s) included an agenda memorandum and presentation.

Presenter(s):

Kyra Lise, Director of Real Estate Development and Economic Development

Kelly Purnell, Capital Project Manager IV, Waterfront Project Management

Dave McFadden, Managing Director, Economic Development Division

Clerk Hart read Item 10d into the record.

Deputy Executive Director Goon introduced the item and presenters.

The presentation addressed:

- approving additional construction funding to replenish the project budget contingency;
- one qualified bidder for the project;
- construction schedule milestones;
- Fisherman's Terminal development schedule;
- design elements;

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proposed building improvements;
site improvements; and
commitment to Living Building Challenge sustainability.

Discussion ensued regarding:

- the successful bidder having prior Living Building Challenge credentials; and
- long-term value of the project outweighing the cost overrun.

The motion, made by Commissioner Mohamed carried by the following vote:

In favor: Cho, Calkins, Felleman, Hasegawa, and Mohamed (5)

Opposed: (0)

11. PRESENTATIONS AND STAFF REPORTS

There were no presentations or staff reports.

12.

QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

None.

13.

ADJOURNMENT

There was no further business and the meeting adjourned at 1:17 p.m.

Prepared:

Attest:

Michelle M. Hart, Commission Clerk

Fred Felleman, Commission Secretary

Minutes approved: December 12, 2023

Minutes of October 27, 2020, submitted for review on November 5, 2020, and proposed for approval on November 10, 2020.